
AGENDA

March 13, 2025, 10:00 am
155 Indiana Ave., Ste. 311 & Video Conference
Pre-Bid Meeting
Fieldstone Manor Subd. – SWM System Improvements, Phase 1

1. Sign-in and Introductions

2. Project Overview

The project is located between CR 725 W and CR 600 W on the south side of CR 250 S in the Fieldstone Manor Subdivision. The project consists of the enhancements to the roadside ditches along Cobble Lane, Fieldstone Drive, and Pebble Lane through the installation of a new storm sewer system. The overall purpose of the project is to enhance the drainage and storm water management services provided to the surrounding property owners by improving the area's storm water infrastructure.

3. Overview of Bidding Documents & Bidding Requirements

- A. Bid Form
- B. Basis of Bid Form
 - i. Base Bid
- C. Responsible Bidding Submittal Requirements Form
- D. Bidders Work History Form
- E. Bidders Organizational Experience and Workload Form
- F. Bidders Subcontractor and Supplier Form
 - i. List entities comprising 10% or more of the bidder's total cost.
- G. Bid Security
 - i. 10% of total bid.
 - ii. Certified check, bank money order, or Bid Bond issued by acceptable surety.

4. Project Description

- A. 1,383 CY of Borrow
 - i. Borrow available at Porter Co. Highway Hebron Garage for contractor's use
- B. Storm Sewer
 - i. RCP, Class III or PVC, SDR 35
 - 1. Initial backfill to top of pipe for RCP, Class III or 1 FT above top of pipe for PVC, SDR 35
 - ii. 1,420 LF of 15"
 - iii. 731 LF of 18"
 - iv. 335 LF of 24"
 - v. 6 LF of 30"
- C. 14 Storm Sewer Structure, 4 ft. diameter (Type 1)
- D. 9 Catch Basins

- E. Drain Tile Investigation
 - i. Includes locating existing tile outlets and connection to proposed storm sewer.

5. Other Items

- A. Overview of important General Conditions.
- B. Questions during Bidding.
- C. Copies of bidding documents are fully downloadable on the Department's website at <https://portercountystormwater.org/>.
- D. Bids will remain open for 60 calendar days.
- E. Lowest, responsive, and responsible bidder will be awarded contract.
- F. Acknowledgement of Addenda
- G. Successful Bidder to provide the following within 10 days of NOA
 - i. Executed Contract, Performance Bond – 100%, Payment Bond – 100%, and Certificates of Insurance.
 - ii. E-Verify Affidavit and Certification Regarding Investment in Iran.
- H. Maintenance Bond will be required upon final acceptance of work as guarantee.
 - i. 10% of contract price for 1 year.
- I. Bidders shall inform themselves of existing site conditions.
- J. Minority and Women's Business Enterprises
 - i. Goals for this project are 7% MBE and 5% WBE participation. MBEs and WBEs must be certified.
- K. Owner is exempt from State Sales Tax on materials to be incorporated into the work. Sales and use tax shall not be included in the bid.
- L. Utility Coordination: Contractor shall confirm location and depth of utilities prior to start of work.
- M. Notice to Proceed/Contract Award Date
 - i. Anticipated contract award date is April 1, 2025
 - ii. To expedite pre-construction process, can start sending submittals as soon as possible

6. Notable Dates

- A. Pre-Bid Meeting: Thu., Mar. 13, 2025, 10:00 am, local time.
- B. Last Day for Questions: Thu., Mar. 20, 2025, 12:00 pm local time. Final addendum to be issued by Fri., Mar. 21, 2025.
- C. Bid Due Date: Tue., Mar. 25, 2025, 9:30 am local time, Porter Co. Auditor's Department. 155 Indiana Ave., Ste. 204, Valparaiso, Indiana 46383.
- D. Bid Opening: Tue., Mar. 25, 2025, 9:30 am local time, or as soon as possible thereafter, at a public opening of bids, Porter Co. Dept. of Development and Storm Water Management, 155 Indiana Ave., Ste. 311, Valparaiso, Indiana 46383.
- E. Substantial & Final Completion:
 - i. Substantial Completion – Jul. 31, 2025.
 - ii. Final Completion – Aug. 30, 2025.

7. Questions