

**Porter Co. Dept. of Development & Stormwater Management
Olney Road Drainage Improvements**

**Pre-Bid Meeting
Discussion Agenda**

November 21, 2024, 11:00 AM

**Porter Co. Administration Center, 155 Indiana Ave., Ste. 311, Valparaiso, IN
also via Videoconference**

1. Sign-In & Introductions

- Please include name, company, and contact information on Sign-In Sheet

2. Project Overview

- The project is located at and near the intersection of Nantucket Road and Olney Road, between CR 450 W and Oxford Road, in the New South Haven Subdivision. Improvements will be made in the right-of-way as well as in easements in the side and rear yards of properties along the north side of Nantucket Road. The project is located in Section 31, Township 36 North, Range 6 West, in Portage Township, Porter County, Indiana.
- The work shall include approximately 828 linear feet of pipe ranging in size from 12-inch to 24-inch, 8 storm structures including manholes and inlets, removal of existing storm sewer infrastructure, site clearing and grubbing, and all associated excavation, bedding, backfill, testing, pavement repair, erosion control, maintenance of traffic, site restoration, and other incidental work required for a complete installation.
- This is a unit price contract.

3. Bidding Requirements

- a. Bid Form
 - i. Examination of Bidding Documents & Site
 - ii. Acknowledgement of Addenda
 - iii. Basis of Bid Form
- b. Responsible Bidding Submittal Requirements Form
- c. Bidder's Work History Form
- d. Bidder's Organizational Experience and Workload Form
- e. Bidder's Subcontractor and Supplier Form
 - List entities rendering services or supplies in an amount in excess of 10% of Total Bid
- f. Bid Security
 - In an amount not less than 10% of Total Bid

4. Contract Award

- All bids remain subject to acceptance for 60 days after the opening of bids
- Lowest responsive and responsible bidder whose bid is determined to be in the best interests of the project
- Notice of award issued to successful bidder

5. Signing of Agreement

- Within 10 days of receipt of notice of award, successful bidder shall sign and deliver agreement; contract security (i.e., performance bond – 100% of contract value, payment bond – 100% of contract value); certificate(s) of insurance, incl. insurance policy endorsements; and, E-Verify Affidavit & Certification Regarding Investments in Iran

6. Notice to Proceed/Earliest Date to Begin Work

- In order to provide Owner with the time needed to acquire all necessary easements and landowner agreements and address encumbrances related to Contractor's use of the site (i.e., necessary utility relocations), earliest date to begin work is Jul. 1, 2025.
- American Rescue Plan Act requires all funds to be obligated by Dec. 31, 2024.

7. Project Description

- 828 LF of new storm sewer, including 155 LF RCP, Class III or greater, 673 LF of open-specification pipe material; 8 storm sewer structures, including 1 inlet and 7 manholes in a new alignment and profile
- Abandon or remove existing storm sewer and storm sewer structures as indicated; abandon in place will be via bulkhead and pumping flowable fill, per technical specifications
- Final backfill in pavement loading zone to be Granular Backfill, Class IB (No. 53); placement, compaction, and testing, per technical specifications
- Utilities:
 - Utility crossings indicated on Sheets 5 & 6, based on available information; information presented is not guaranteed
 - Protect existing utilities at all utility crossings
 - Storm sewer profile and alignment designed to avoid utilities to maximum extent practicable
 - Utility box north of Nantucket Road on Line B (Sheet 06) is a relatively recent addition and was not present at the time of survey. Connecting utility lines have not been surveyed. Additional utility coordination is required.
- Pavement cut and restoration
 - Saw cut and full depth repair storm sewer trench, including portions of curb, gutter, sidewalk, and curb ramp.

- Quantities are based on limits of construction and governing construction requirements; unless a change is made to the limits of construction or otherwise previously approved by Porter County, additional quantities will not be authorized.
- Maintenance of Traffic
 - Road closure restrictions, per County Standards, technical specifications, and special provisions.
 - Partial road closures limited to 30 days.
 - Full road closures are limited to 2 consecutive days, with prior approval by the County
 - Maintain traffic for residents at all times and coordinate with residents during construction, particularly when limiting access to Olney Road. Olney Road is a dead-end road.
- Site Restoration
 - Limit/reduce the disturbance to the stream along Line A.
 - Topdress with topsoil, install grass seed, install erosion control blanket (North American Green SC150 or equal)
 - Lump sum based on based on limits of construction and governing construction requirements; unless a change is made to the limits of construction by Porter County, additional payment will not be authorized.
- Over-Excavation of Poor Soils w/ Granular Backfill, Class IA at Bottom of Trench
 - Undistributed quantity of unsuitable soil removal and replacement with suitable material. Item as Ordered by Engineer. Use as authorized by Porter County; entire quantity may not be used.

8. Notable Dates

- a. Pre-Bid Meeting: Thu., Nov. 21, 2024, 11:00 a.m.
- b. Last Day for Questions: Mon., Nov. 25, 2024, 12:00 p.m. local time. Final addendum to be issued by 4:30 p.m. local time, Tue., Nov. 26, 2024.
- c. Bids Due: Tue., Dec. 3, 2024, 10:00 a.m. local time at the Porter Co. Auditor's Office, 155 Indiana Ave., Ste. 204, Valparaiso, IN 46383.
- d. Bid Opening: Tue., Dec. 3, 2024, 10:00 a.m. local time, or as soon as possible thereafter, at the Dept. of Development & Storm Water Management, 155 Indiana Ave., Ste. 311, Valparaiso, IN 46383. Also via videoconference.
- e. Anticipated Contract Award: Tue., Dec. 10, 2024 9:00 a.m. local time during a meeting of the Porter Co. Storm Water Management Board.
- f. Earliest Date to Begin Work: Jul. 1, 2025
- g. Substantial Completion: Nov. 30, 2025
- h. Final Completion: 60 days following Substantial Completion

9. Questions