

PRE-BID MEETING AGENDA

DATE:	January 10, 2024 (10:00 AM)	PROJECT:	Carriage Lane Road Storm Sewer and Roadway Improvements
LOCATION:	Porter County Government Building, 155 Indiana Avenue, Ste. 311, Valparaiso, IN		
CLIENT:	Porter County Department of Development and Storm Water Management		
PURPOSE:	Pre-Bid Meeting		

1. Sign-in and Introductions
2. Miscellaneous Milestone Dates
 - a. Pre-Bid Meeting: January 10, 2024 (10:00 AM local time)
 - b. Deadline for Questions: Thursday, January 18, 2024 @ 12:00 PM (local time) – questions asked after this time might not be able to be answered
 - c. Bid Deadline and Opening: Tuesday, January 23, 2024 @ 10:00 AM (local time) @ Porter County Government Building, Porter County Department of Development and Storm Water Management, Ste 311
 - d. Anticipated Bid Award: Tuesday, January 30, 2024 @ 9:00 AM (local time) @ Porter County Storm Water Management Board Meeting
 - e. Estimated Notice to Proceed: _____
 - f. Substantial Completion: October 31, 2024
3. Compliance Issues
 - a. Compliance with equal opportunity employment laws
 - b. MBE goal: 7%; WBE goal: 5% (See item 13 in Instruction to Bidders)
 - c. IDEM Construction Stormwater General Permit Requirements
4. Bid Submittal Requirements
 - a. Bid Form
 - b. Basis of Bid Form
 - c. Responsible Bidding Submittal Requirements Form
 - d. Bidders Work History Form
 - e. Bidders Organizational Experience and Workload Form
 - f. Bidders Subcontractor and Supplier Form
 - i. List entities comprising 10% or more of the bidder’s total costs
 - g. Bid Security
 - i. 10% of bid total

5. Other Bidding Items
 - a. Bids will remain open for 60 calendar days
 - b. Lowest, responsive, and responsible bidder
 - c. Acknowledgement of Addenda
6. Successful Bidder (within 10 days of NOA)
 - a. Executed Contract, Performance Bond – 100%, Payment Bond – 100%, Certificates of Insurance
 - b. E-Verify Affidavit & Certification Regarding Investment in Iran
7. Maintenance Bond will be required upon final acceptance of work – 10% contract price, 1 year
8. Project Overview
9. Other Items
 - a. Subgrade Treatment Allowance – Estimated amount (50% of pavement replacement area). Entire quantity may not be used.
 - b. Unsuitable Storm Sewer Subgrade Allowance – Estimated amount (50% of mainline pipe length for 2' on either side of pipe). This will be limited in its use and only as authorized by Porter County. Entire quantity may not be used.
 - c. Asphalt, stone, fill, excavation quantities, and others as specified in the special provisions will not be measured. Unless a change is made by Porter County to the limits, additional quantities will not be authorized.
 - d. Sawcutting, pipe bedding, pipe backfill, removing & resetting mailboxes, removing & resetting street signs, protecting utilities, protecting fences and protecting trees – no direct measurement of quantities; therefore, no additional amounts/quantities will be approved or paid for unless project limits are increased/decreased. Figure this into the cost of other items.
 - e. Topsoil, seeding, mulching, etc. needed to restore the site will not be measured separately as specified in the special provisions. All materials, equipment and labor needed to restore the project site will be included in the lump sum pay item Restore Disturbed Areas. Unless a change is made by Porter County to the limits, additional quantities will not be authorized.
 - f. Maintenance of Traffic - maintain traffic for residents at all times and coordinate with residents during construction particularly when constructing across their drives.
10. Addendum #1 may include but not be limited to:
 - a. Clarification of subgrade allowances
11. Questions