



ADDENDUM #2

To: Known Qualified Firms
From: Porter Co. Dept. of Development & Storm Water Management
Date: September 26, 2022
Subject: Niemer Ditch at LaPorte Co. Line Rd. – Culvert Replacement
Construction Services

The attention of all known qualified firms are called to the following Addendum.

This Addendum, designated as Addendum #2, is hereby included in and made a part of the Request for Quotes, whether or not attached thereto. Except as modified by this Addendum, all requirements of the Request for Quotes shall remain in full force and effect.

Firms shall acknowledge the receipt of this Addendum #2 on his or her quote form.

Clarifications & Modifications

The following clarifications and/or modifications to the Request for Quotes are being provided or are being made by the Department in response to questions posed and/or as determined necessary by the Department and are hereby included in and made a part of the Request for Quotes.

PRE-SUBMITTAL MEETING MINUTES & SIGN-IN SHEET

1. The pre-submittal meeting minutes and sign-in sheet are attached to this Addendum. Please note that the pre-submittal meeting minutes may contain information related to the work or individual work items that should be considered when preparing a response to the Request for Quotes.

PUBLIC OPENING OF QUOTES

2. Public Opening of Quotes

As stated in the Request for Quotes, quotes will be opened at 10:00 a.m., or as soon thereafter as possible, on Thursday, September 29, 2022, at a public opening of quotes to be held at 10:00 a.m. local time at the Porter Co. Administration Center, 155 Indiana Ave., Ste. 311, Valparaiso, Indiana 46383. In accordance with the Department's COVID-19 Safety & Action Plan, the public opening of quotes will also be conducted live via videoconference. All respondents, as well as members of the public, are welcome to attend the opening of quotes, either in person or via videoconference.

The following information may be used to access and participate in the videoconference.

Zoom Meeting: <https://us02web.zoom.us/j/89875176680?pwd=Yjg2MkJPdXhBOSNlSUFQZ2dUTGQwUT09>
Meeting ID: 898 7517 6680
Passcode: giW07z

At the public opening of quotes, quotes will be opened and, unless obviously non-responsive, read aloud publicly. An abstract of the total quotes will be made available to respondents after the opening of quotes.



ATTACHMENTS

- PRE-SUBMITTAL MEETING MINUTES & SIGN-IN SHEET

MINUTES

September 20, 2022, 10:00 am
155 Indiana Ave., Ste. 311 and Videoconference
Pre-Submittal Meeting
Niemer Ditch at LaPorte County Line Rd. – Culvert Replacement

1. Sign-In and Introductions

See attached sign-in sheet for list of attendees.

2. Project Overview

The project is located on LaPorte Co. Line Rd. at I-94, in Section 13, Township 37 North, Range 5 West, in Pine Township, Porter County, Indiana. The project is located in the public right-of-way associated with Co. Line Road as well as in the regulated drainage easement associated with Niemer Ditch.

3. Overview of Request for Quotes & Submittal Requirements

- A. Quote Form
- B. Basis of Quote Form
- C. Contractor's Certifications, Statements, Affidavits, and Representations Form
- D. Contractor's Financial Statement
- E. Contractor's Oath and Affirmation Form

4. Project Description

- A. Clearing & Tree Removal (2 EA)
- B. Ex. Culvert, 66 IN. CMP, Remove (115 LF)
- C. Culvert, 96 IN. CMP, 10 GA., Alt-2, 5"x1" Corrugations, Provided by Owner (120 LF)
 - i. Culvert is three 40 LF sections with two Type 10-C bands
 - ii. B Borrow can be utilized for Final Backfill up to the Road Cut & Repair cross section
- D. Ex. Drain Tile, Protect. Repair/Replace End Section
- E. Road Cut & Repair (96 SY)
- F. Remove and Replace Ex. Guardrail (55 LF)
- G. Stone Shoulder (70 LF)
- H. Removal & Off-Site Disposal of Excess Excavated Material

5. Other Items

- A. Overview of important General Conditions.
- B. Questions during RFQ process.
- C. Quotes will remain open for 60 calendar days.
- D. Lowest, responsive and responsible respondent will be awarded contract.
- E. Acknowledgement of Addenda
- F. Successful Contractor to provide the following within 10 days of NOA
 - i. Executed Contract and Certificates of Insurance.



- ii. E-Verify Affidavit and Certification Regarding Investment in Iran
- G. Contractors shall inform themselves of existing site conditions and all conditions affecting the performance of the work.
- H. Minority and Women's Business Enterprises
 - i. Goals for this project are 7% MBE and 5% WBE participation.
 - ii. MBEs and WBEs must be certified.
- I. Owner is exempt from State Sales Tax on materials to be incorporated into the work. Sales and use tax on such materials shall not be included in quotes.
- J. Utility Coordination
 - i. Contractor shall confirm location and depth of utilities prior to start of work.
 - ii. Protect existing utility pole and coordinate work with utility company.
 - iii. Protect existing pipe/conduit.

6. Notable Dates

- A. Pre-Submittal Meeting: September 20, 2022.
- B. Last Day for Questions: Mon., Sep. 26, 2022 at 1:00 pm local time. Final addendum to be issued by 4:30 pm local time, Mon., Sep. 26, 2022.
- C. Quote Submittal: Thu., Sep. 29, 2022 10:00 am local time, Department of Development and Storm Water Management of Porter Co. 155 Indiana Ave., Ste. 311, Valparaiso, IN 46383.
- D. Quote Opening: Thu., Sep. 29, 2022 10:00 am local time, at a public opening of quotes, 155 Indiana Ave., Ste. 311, Valparaiso, IN 46383. In accordance with the Department's COVID-19 Safety & Action Plan, the public opening of quotes will also be conducted live via videoconference.
- E. Award of Contract: The Department intends to award the contract on Tue., Oct. 4, 2022 9:00 am, at a meeting of the Porter Co. Storm Water Management Board, 155 Indiana Ave., Room 205, Valparaiso, IN 46383.
- F. Substantial & Final Completion:
 - i. Substantial Completion – December 31, 2022
 - ii. Final Completion – May 31, 2023

7. Questions

- Q1: There is an existing utility pole near the limits of construction. Is the contractor expected to coordinate with utilities?
- A1: The Department will initiate coordination with NIPSCO regarding the existing utility pole. Per General Specifications, the contractor shall coordinate with utilities prior to and during construction.
- Q2: Is a road closure necessary? If so, is the contractor expected to provide maintenance of traffic?
- A2: Yes, a road closure is necessary. The Department will coordinate the road closure with the Highway Department. The Highway Department will provide maintenance of traffic.
- Q3: Can the existing guard rail be re-used for the replacement?
- A3: Yes, the existing guardrail shall be removed and reset. The guardrail shall be reset prior to substantial completion.

Q4: What are the existing soils on site?

A4: A geotechnical investigation has not been completed; however, it is assumed that the soils present are fill soils used to construct the road embankment. The contractor shall assume that all excess excavated material shall be disposed off-site. Excavated material may be utilized as final backfill if it is deemed suitable for such use by the Department.

Q5: Can you clarify the substantial completion definition?

A5: Substantial completion shall mean that the culvert has been installed, all road base has been placed, and all disturbed areas have been restored. This includes resetting the guardrail, shaping, trimming, and finishing of all disturbed areas, and restoration of disturbed areas. A temporary driving surface of asphalt millings or INDOT No. 53, with asphalt millings being preferred, shall be provided. The Highway Department has asphalt millings that can be used for the temporary driving surface.

NIEMER DITCH AT LAPORTE CO. LINE RD. - CULVERT REPLACEMENT
 PRE-SUBMITTAL MEETING
 SEPTEMBER 20, 2022 (10:00 AM CST)

NAME	ADDRESS	PHONE	EMAIL
✓ Michael Novotney	155 Indiana Ave., Ste. 311 Valparaiso, IN 46383	(219) 465-3507	mnovotney@porterco.org
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