
AGENDA

September 20, 2022, 10:00 am
155 Indiana Ave., Ste. 311 and Videoconference
Pre-Submittal Meeting
Niemer Ditch at LaPorte County Line Rd. – Culvert Replacement

1. Sign-In and Introductions

2. Project Overview

The project is located on LaPorte Co. Line Rd. at I-94, in Section 13, Township 37 North, Range 5 West, in Pine Township, Porter County, Indiana. The project is located in the public right-of-way associated with Co. Line Road as well as in the regulated drainage easement associated with Niemer Ditch.

3. Overview of Request for Quotes & Submittal Requirements

- A. Quote Form
- B. Basis of Quote Form
- C. Contractor's Certifications, Statements, Affidavits, and Representations Form
- D. Contractor's Financial Statement
- E. Contractor's Oath and Affirmation Form

4. Project Description

- A. Clearing & Tree Removal (2 EA)
- B. Ex. Culvert, 66 IN. CMP, Remove (115 LF)
- C. Culvert, 96 IN. CMP, 10 GA., Alt-2, 5"x1" Corrugations, Provided by Owner (120 LF)
- D. Ex. Drain Tile, Protect. Repair/Replace End Section
- E. Road Cut & Repair (96 SY)
- F. Remove and Replace Ex. Guardrail (55 LF)
- G. Stone Shoulder (70 LF)
- H. Removal & Off-Site Disposal of Excess Excavated Material

5. Other Items

- A. Overview of important General Conditions.
- B. Questions during RFQ process.
- C. Quotes will remain open for 60 calendar days.
- D. Lowest, responsive and responsible respondent will be awarded contract.
- E. Acknowledgement of Addenda
- F. Successful Contractor to provide the following within 10 days of NOA
 - i. Executed Contract and Certificates of Insurance.
 - ii. E-Verify Affidavit and Certification Regarding Investment in Iran.
- G. Contractors shall inform themselves of existing site conditions and all conditions affecting the performance of the work.

- H. Minority and Women's Business Enterprises
 - i. Goals for this project are 7% MBE and 5% WBE participation.
 - ii. MBEs and WBEs must be certified.
- I. Owner is exempt from State Sales Tax on materials to be incorporated into the work. Sales and use tax on such materials shall not be included in quotes.
- J. Utility Coordination
 - i. Contractor shall confirm location and depth of utilities prior to start of work.
 - ii. Protect existing utility pole and coordinate work with utility company.
 - iii. Protect existing pipe/conduit.

6. Notable Dates

- A. Pre-Submittal Meeting: September 20, 2022.
- B. Last Day for Questions: Mon., Sep. 26, 2022 at 1:00 pm local time. Final addendum to be issued by 4:30 pm local time, Mon., Sep. 26, 2022.
- C. Quote Submittal: Thu., Sep. 29, 2022 10:00 am local time, Department of Development and Storm Water Management of Porter Co. 155 Indiana Ave., Ste. 311, Valparaiso, IN 46383.
- D. Quote Opening: Thu., Sep. 29, 2022 10:00 am local time, at a public opening of quotes, 155 Indiana Ave., Ste. 311, Valparaiso, IN 46383. In accordance with the Department's COVID-19 Safety & Action Plan, the public opening of quotes will also be conducted live via videoconference.
- E. Award of Contract: The Department intends to award the contract on Tue., Oct. 4, 2022 9:00 am, at a meeting of the Porter Co. Storm Water Management Board, 155 Indiana Ave., Room 205, Valparaiso, IN 46383.
- F. Substantial & Final Completion:
 - i. Substantial Completion – December 31, 2022
 - ii. Final Completion – May 31, 2023

7. Questions