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## **AGENDA**

January 13, 2022, 11:00 am  
155 Indiana Ave., Ste. 311 and Video Conference  
Pre-Bid Meeting

Troon Subdivision – Storm Water Management System Improvements

### **1. Sign-in and Introductions**

### **2. Project Overview**

The project is located along CR 700 N, between Meridian Rd. & Calumet Ave., in Troon Subdivision. The project consists of the enhancement of the existing detention basin located within Troon Subdivision, including the installation of a bioretention area within the existing detention basin. The overall purpose of the project is to improve the performance, appearance, and safety of the existing detention basin, and enhance the storm water management services provided to the surrounding property owners by improving the area's storm water infrastructure.

### **3. Overview of Bidding Documents & Bidding Requirements**

- A. Bid Form
- B. Basis of Bid Form
  - i. Base Bid
- C. Responsible Bidding Submittal Requirements Form
- D. Bidders Work History Form
- E. Bidders Organizational Experience and Workload Form
- F. Bidders Subcontractor and Supplier Form
  - i. List entities comprising 10% or more of the bidder's total cost.
- G. Bid Security
  - i. 10% of total bid.
  - ii. Certified check, bank money order, or Bid Bond issued by acceptable surety.

### **4. Project Description**

- A. 75 LF of 12" PVC, SDR 35
- B. 1 Storm Sewer Structure, 4 ft. diameter (Type 1)
- C. 3,646 CY of Detention Basin Fill
- D. 1,090 CY of Bioretention Area Fill
- E. Tree Planting Allowance
- F. Road Cut and Repair and/or Reconstruction
  - i. Driveways

## 5. Other Items

- A. Overview of important General Conditions.
- B. Questions during Bidding.
- C. Copies of bidding documents are fully downloadable on the Department's website at <http://www.porterco.org/stormwater>.
- D. Bids will remain open for 60 calendar days.
- E. Lowest, responsive, and responsible bidder will be awarded contract.
- F. Acknowledgement of Addenda.
- G. Successful Bidder to provide the following within 10 days of receipt of NOA.
  - i. Executed Contract, Performance Bond – 100%, Payment Bond – 100%, and Certificates of Insurance.
  - ii. E-Verify Affidavit and Certification Regarding Investment in Iran.
- H. Maintenance Bond will be required upon final acceptance of work as guarantee for warranty period.
  - i. 10% of contract price for 1 year.
- I. Bidders shall inform themselves of existing site conditions.
- J. Minority and Women's Business Enterprises
  - i. Goals for this project are 7% MBE and 5% WBE participation.
  - ii. MBEs and WBEs must be certified.
- K. Owner is exempt from State Sales Tax on materials to be incorporated into the work. Sales and use tax shall not be included in the bid.
- L. Utility Coordination
  - i. Contractor shall confirm location and depth of utilities prior to start of work.

## 6. Notable Dates

- A. Pre-Bid Meeting: Thu., Jan. 13, 2022, 11:00 am, local time.
- B. Last Day for Questions: Thu., Jan. 20, 2022, 12:00 pm local time. Final addendum to be issued by 10:00 am local time, Fri., Jan. 21.
- C. Bid Due Date: Tue., Jan. 25, 2022, 10:00 am local time, Porter Co. Dept. Development & Storm Water Management. 155 Indiana Ave., Ste. 311, Valparaiso, Indiana 46383.
- D. Bid Opening: Tue., Jan. 25, 2022, 10:00 am local time, at a public opening of bids, 155 Indiana Ave., Ste. 311, Valparaiso, Indiana 46383.
- E. Substantial & Final Completion:
  - i. Substantial Completion – Oct. 31, 2022.
  - ii. Final Completion – Nov. 30, 2022.

## 7. Questions