
AGENDA

June 17, 2021, 10:00 am
155 Indiana Ave., Ste. 311 and Video Conference
Pre-Bid Meeting

Saddlebrook Subdivision–Storm Water Management System Improvements

1. Sign-in and Introductions

2. Project Overview

The project is located between CR 50 W and CR 100 W on the north side of CR 900 N in the Saddlebrook Subdivision. The project consists of the installation of storm sewer and storm sewer structures to replace a failed septic system perimeter drain outlet tile (i.e., master tile). The project also includes enhancements to the detention basin. The overall purpose of the project is to enhance the drainage and storm water management services provided to the surrounding property owners by improving the area's storm water infrastructure.

3. Overview of Bidding Documents & Bidding Requirements

- A. Bid Form
- B. Basis of Bid Form
 - i. Base Bid
- C. Bidders Work History Form
- D. Bidders Organizational Experience and Workload Form
- E. Bidders Subcontractor and Supplier Form
 - i. List entities comprising 10% or more of the bidder's total cost.
- F. Bid Security
 - i. 10% of total bid.
 - ii. Certified check, bank money order, or Bid Bond issued by acceptable surety.

4. Project Description

- A. 73 LF of 15" PVC, SDR 35.
- B. 1,076 LF of 12" PVC, SDR 35.
- C. 725 LF of Pipe Underdrain
 - i. 4" Perforated PVC, SDR 35 (Preferred)
 - ii. No. 8 or 9 Coarse Aggregate
- D. 4 Ea. Storm Sewer Structures, Type 1
- E. 1,107 LF of Grading Ditches & Swales
- F. Enhancements to Detention Basin
- G. Abandon Ex. Master Tile
 - i. Location of existing master tile is unknown. Work item #7 "EX. MASTER TILE, ABANDON IN PLACE" is an allowance if the master tile is encountered during the work.
- H. 211 IN-DBH Clearing & Tree Removal

5. Other Items

- A. Overview of important General Conditions.
- B. Questions during Bidding.
- C. Copies of bidding documents are fully downloadable on the Department's website at <http://www.porterco.org/stormwater>.
- D. Bids will remain open for 60 calendar days.
- E. Lowest, responsive, and responsible bidder will be awarded contract.
- F. Acknowledgement of Addenda
- G. Successful Bidder to provide the following within 10 days of NOA
 - i. Executed Contract, Performance Bond – 100%, Payment Bond – 100%, and Certificates of Insurance.
 - ii. E-Verify Affidavit and Certification Regarding Investment in Iran.
- H. Maintenance Bond will be required upon final acceptance of work as guarantee.
 - i. 10% of contract price for 1 year.
- I. Bidders shall inform themselves of existing site conditions.
- J. Minority and Women's Business Enterprises
 - i. Goals for this project are 7% MBE and 5% WBE participation.
 - ii. MBEs and WBEs must be certified.
- K. Owner is exempt from State Sales Tax on materials to be incorporated into the work. Sales and use tax shall not be included in the bid.
- L. Utility Coordination
 - i. Contractor shall confirm location and depth of utilities prior to start of work.

6. Notable Dates

- A. Pre-Bid Meeting: Thu., Jun. 17, 2021, 10:00 am.
- B. Last Day for Questions: Mon., Jun. 21 12:00 pm local time. Final addendum to be issued by 10:00 am local time, Tue., Jun. 22.
- C. Bid Due Date: Thu., Jun. 24, 2021 10:00 am local time, Porter Co. Dept. Development & Storm Water Management. 155 Indiana Ave., Ste. 311, Valparaiso, Indiana 46383.
- D. Bid Opening: Thu., Jun. 24, 2021 10:00 am local time, at a public opening of bids, 155 Indiana Ave., Ste. 311, Valparaiso, Indiana 46383.
- E. Substantial & Final Completion:
 - i. Substantial Completion – Oct. 31, 2021
 - ii. Final Completion – Nov. 30, 2021

7. Questions