
AGENDA

May 27, 2021, 10:00 am
155 Indiana Ave., Ste. 311 and Video Conference
Pre-Bid Meeting

Windy Oaks Subdivision – Storm Water Management System Improvements, Phase 2

1. Sign-in and Introductions

2. Project Overview

The project is located between CR 600 W and CR 675 W on the north side of CR 250 S in the Windy Oaks Subdivision. The project consists of the improvement of the detention basin outlet and overflow route, reconstruction of the culvert carrying the outlet and overflow route under CR 250 S, and enhancements to the detention basin. The overall purpose of the project is to enhance the drainage and storm water management services provided to the surrounding property owners by improving the area's storm water infrastructure.

3. Overview of Bidding Documents & Bidding Requirements

- A. Bid Form
- B. Basis of Bid Form
 - i. Base Bid
- C. Responsible Bidding Submittal Requirements Form
- D. Bidders Work History Form
- E. Bidders Organizational Experience and Workload Form
- F. Bidders Subcontractor and Supplier Form
 - i. List entities comprising 10% or more of the bidder's total cost.
- G. Bid Security
 - i. 10% of total bid.
 - ii. Certified check, bank money order, or Bid Bond issued by acceptable surety.

4. Project Description

- A. 60 LF of 48" RCP, Class III (CR 250 S culvert)
- B. 1,165 LF of 36" RCP, Class III (Detention basin outlet & off-site low flow route)
- C. 67 LF of 12" PVC, SDR 35 (Detention basin outlet)
- D. 170 LF of 18" PVC, SDR 35 (Storm sewer/detention basin inlet)
- E. 1 Storm Sewer Structure, 4 ft. diameter (Type 1)
- F. 5 Storm Sewer Structures, 5 ft. diameter (Special)
- G. 1 Storm Sewer Structures, 6 ft. diameter (Special)
- H. 177 LF of 48" CMP, 12 GA., Type 2 (Aluminized) (Driveway culverts)
- I. 97 LF 5 FT x 3 FT RCP (Driveway culvert)
 - i. Re-use existing culvert

- J. Grading Ditches & Swales
 - i. Downstream Swale (Off-site flood route)
 - ii. Upstream Swale (Off-site flood route)
- K. Road cut and repair and/or reconstruction
 - i. Driveways
 - ii. CR 250 S

5. Other Items

- A. Overview of important General Conditions.
- B. Questions during Bidding.
- C. Copies of bidding documents are fully downloadable on the Department's website at <http://www.porterco.org/stormwater>.
- D. Bids will remain open for 60 calendar days.
- E. Lowest, responsive, and responsible bidder will be awarded contract.
- F. Acknowledgement of Addenda.
- G. Successful Bidder to provide the following within 10 days of receipt of NOA.
 - i. Executed Contract, Performance Bond – 100%, Payment Bond – 100%, and Certificates of Insurance.
 - ii. E-Verify Affidavit and Certification Regarding Investment in Iran.
- H. Maintenance Bond will be required upon final acceptance of work as guarantee for warranty period.
 - i. 10% of contract price for 1 year.
- I. Bidders shall inform themselves of existing site conditions.
- J. Minority and Women's Business Enterprises
 - i. Goals for this project are 7% MBE and 5% WBE participation.
 - ii. MBEs and WBEs must be certified.
- K. Owner is exempt from State Sales Tax on materials to be incorporated into the work. Sales and use tax shall not be included in the bid.
- L. Utility Coordination
 - i. Contractor shall confirm location and depth of utilities prior to start of work.

6. Notable Dates

- A. Pre-Bid Meeting: Thu., May 27, 2021, 10:00 am.
- B. Last Day for Questions: Tue., Jun. 1, 2021 12:00 pm local time. Final addendum to be issued by 4:30 pm local time, Tue., Jun. 1, 2021.
- C. Bid Due Date: Thu., Jun. 3, 2021 10:00 am local time, Porter Co. Dept. Development & Storm Water Management. 155 Indiana Ave., Ste. 311, Valparaiso, Indiana 46383.
- D. Bid Opening: Thu., Jun. 3, 2021 10:00 am local time, at a public opening of bids, 155 Indiana Ave., Ste. 311, Valparaiso, Indiana 46383.
- E. Substantial & Final Completion:
 - i. Substantial Completion – Oct. 31, 2021
 - ii. Final Completion – Nov. 30, 2021

7. Questions