
AGENDA

April 15, 2021, 10:00 am
155 Indiana Ave., Ste. 311 and Video Conference
Pre-Bid Meeting
Ludington Ditch, Arm 19 – Drain Tile Reconstruction, Phase 1

1. Sign-in and Introductions

2. Project Overview

The project is located near the intersection of CR 450 S and CR 100 W, and generally extends from just north of CR 450 S north to the confluence with Ludington Ditch, Arm 16. The project consists of the installation of drain tile, perforated drain tile, storm sewer structures, and construction of a grassed waterway.

3. Overview of Bidding Documents & Bidding Requirements

- A. Bid Form
- B. Basis of Bid Form
 - i. Base Bid
- C. Bidders Work History Form
- D. Bidders Organizational Experience and Workload Form
- E. Bidders Subcontractor and Supplier Form
 - i. List entities comprising 10% or more of the bidder's total cost.
- F. Bid Security
 - i. 10% of total bid.
 - ii. Certified check, bank money order, or Bid Bond issued by acceptable surety.

4. Project Description

- A. 1,005 LF of 36" RCP, Class III.
- B. 952 LF of 6" HDPE, Type SWP.
- C. 2 Storm Sewer Structures, 5 ft. diameter
- D. 1 Storm Sewer Structures, 7 ft. diameter
 - i. Stubs for future use incidental to storm sewer structures.
- E. Grading Ditches & Swales
 - i. Grassed Waterway
- F. Rock (Rip Rap) Chute & Rock (Rip Rap) Apron

5. Other Items

- A. Overview of important General Conditions.
- B. Questions during Bidding.
- C. Copies of bidding documents are fully downloadable on the Department's website at <http://www.porterco.org/stormwater>.
- D. Bids will remain open for 60 calendar days.

- E. Lowest, responsive, and responsible bidder will be awarded contract.
- F. Acknowledgement of Addenda
- G. Successful Bidder to provide the following within 10 days of NOA
 - i. Executed Contract, Performance Bond – 100%, Payment Bond – 100%, and Certificates of Insurance.
 - ii. E-Verify Affidavit and Certification Regarding Investment in Iran.
- H. Maintenance Bond will be required upon final acceptance of work as guarantee.
 - i. 10% of contract price for 1 year.
- I. Bidders shall inform themselves of existing site conditions.
- J. Minority and Women's Business Enterprises
 - i. Goals for this project are 7% MBE and 5% WBE participation.
 - ii. MBEs and WBEs must be certified.
- K. Owner is exempt from State Sales Tax on materials to be incorporated into the work. Sales and use tax shall not be included in the bid.
- L. Utility Coordination
 - i. Contractor shall confirm location and depth of utilities prior to start of work.

6. Notable Dates

- A. Pre-Bid Meeting: Thu., April 15, 2021, 10:00 am.
- B. Last Day for Questions: Mon., April 19, 2021, 4:30 pm local time. Final addendum to be issued by 12:00 pm local time, Tue., April 20.
- C. Bid Due Date: Thu., April 22, 2021 10:00 am local time, Porter Co. Dept. Development & Storm Water Management. 155 Indiana Ave., Ste. 311, Valparaiso, Indiana 46383.
- D. Bid Opening: Thu., April 22, 2021 10:00 am local time, at a public opening of bids, 155 Indiana Ave., Ste. 311, Valparaiso, Indiana 46383.
- E. Substantial & Final Completion:
 - i. Substantial Completion – August 15, 2021
 - ii. Final Completion – September 15, 2021

7. Questions